



## Scan Traq™ 3

Linking your paper world  
to your digital data®



# Scan Traq™ 3

## Putting paper workflows into overdrive

Scan Traq™ is the answer to disparate electronic and paper filing systems and procedures by bridging the gap between paper documents, scanned images and document management systems. Combining powerful features with ease-of-use, Scan Traq™ delivers documents on demand, with seamless integration with existing document systems and office equipment.

At the heart of the Scan Traq™ document capture system is the template-driven, document processor. This processor hosts the individual document workflows and provides the connections to email and file servers in addition to document systems.

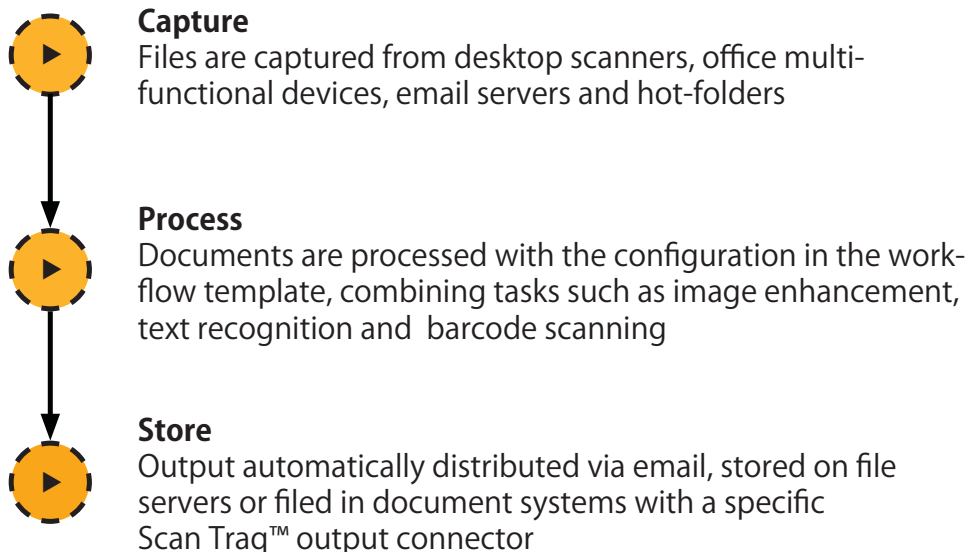
Scan Traq™ clients connect to the server and display a simple touch-button interface to access these workflows, from the panel of a multifunctional device or via the Windows® desktop client.



# Bridge the gap

## Three simple steps to deliver digital data

By converting paper files into streamlined digital documents, Scan Traq™ can automate paper intensive business processes and dramatically improve efficiency. Unlocking the information in your paper documents takes just three simple steps:



Processes, or document types, are created as “workflow templates” in the administration application. Creating new templates is effortless and instinctive thanks to the easy-to-use administration console, which guides the user through the steps required in making a process template.

Multiple document storage locations may be defined by the workflow template, ensuring that operators do not have to remember any specific information, or perform complex tasks, to achieve efficiency.

Information used to file documents can be obtained by posing simple questions to the scanning operator or information inside the document, such as barcodes, invoice numbers and address fields. Optional modules can also detect the information stored in advanced 2D barcodes, document marks and even human handwriting. The Free From technology in Scan Traq™ can be trained to automatically recognise and process thousands of different types of forms in an organisation.



# Take Control

## Perfecting paper processes

Scan Traq™ leverages current investment in office equipment and infrastructure. The client application can be embedded on a wide range of multifunctional devices and operated via the touch panel screen. For devices without a touch panel, the Scan Traq™ Desktop Client offers identical functionality and the same look and feel, but from the desktop of your PC.

Once configured, Scan Traq™ presents users with a one-touch interface to start the capture process. Its intelligent processing engine automatically takes care of all necessary tasks, from capturing to filing the document in the desired destination.

Scan Traq™ can distribute and route documents to a variety of destinations, from file servers and email (utilising your corporate address book) to CRM, ERP or DMS applications. And the Advanced Bi-tonal Compression module, with its impressive high compression ratio is ideal for creating on-line, searchable electronic archives.



### Capture

- ▶ Many brands of office multifunctional
- ▶ Any TWAIN enabled scanning device
- ▶ Support for digital pen devices
- ▶ Email servers
- ▶ FTP servers
- ▶ Hot-folders

### Process

- ▶ Image enhancement
- ▶ Full-page OCR, Zone OCR, OMR and MICR support
- ▶ Barcode recognition (1D/2D)
- ▶ Document and barcode annotation
- ▶ Intelligent handwriting recognition
- ▶ Advanced bi-tonal compression
- ▶ User notification
- ▶ Forms recognition

### Store

- ▶ File server
- ▶ FTP
- ▶ Email address
- ▶ ODBC-compliant databases
- ▶ VBScript/JScript
- ▶ WebDAV-compliant document system
- ▶ Over 30 document management systems (including Microsoft SharePoint, Laserfiche, DocuWare, Microsoft Dynamics, SuperOffice and many more)

### Flexible

- ▶ Multi-threaded recognition engine
- ▶ Structured metadata export allows you to pass critical data to other business systems
- ▶ Multi-level access control; determine who accesses workflows by device type and user



# Cost Effective

## The power you want at the price you need

Compared to other document capture solutions, Scan Traq™ offers impressive functionality straight out of the box, but don't let its affordability fool you. Scan Traq™ is built upon the same award-winning recognition engine as many other document capture products, but with Scan Traq™ you get a whole lot more for your money.

Included are a host of standard document connectors, enabling the implementation of complete, low-cost, and customizable storage solutions, with no extra licenses to purchase. And in those situations where you need full control over the storage and distribution processes Scan Traq™ offers the ability to utilise customised scripts (written in VBScript or JScript) which enables the execution of literally any task with the processed output. Systems integrators, VARs and solutions developers can take this one step further with the connector SDK (software development kit) for Scan Traq™ which enables the development of native, bi-directional document connectors, creating possibilities for unique solution combinations to fulfil any data capture requirement.

The optional functionality in Scan Traq™ is also very economical to implement, as all additional modules are licensed **per-server** (not per-client) ensuring that expanding the capabilities of your solution, when required, is equally as affordable.



### Standard connectors

- ▶ File system
- ▶ Email
- ▶ FTP
- ▶ SQL Database
- ▶ DocuWare®
- ▶ Google® Docs
- ▶ Microsoft® SharePoint®
- ▶ Objective®

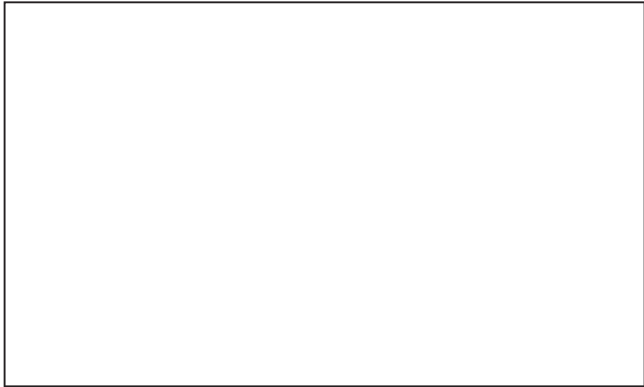
### Standard Features

- ▶ Data Export module
- ▶ Industry renown OCR
- ▶ VBScript/JScript connector support
- ▶ Native connector SDK available





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